

APPROVED

10. [21-825](#) Approval to rollover funding from Fiscal Year 2021 to Fiscal Year 2022, for capital outlay and operating expenditures totaling \$8,790,346.
(Fiscal Impact: \$8,790,346 - Various Funds)

Yes: Eaton
Floyd
McGee
McMahon
Perkins
Hardin

ADOPTED

11. [21-799](#) **P.H. 2022-01: (PUBLIC HEARING 2ND READING)**
AN ORDINANCE AMENDING CHAPTER 155, "ZONING CODE," OF THE CODE OF ORDINANCES OF THE CITY OF POMPANO BEACH, FLORIDA, BY AMENDING SECTION 155.4303., "STANDARDS FOR SPECIFIC ACCESSORY USES AND STRUCTURES," TO EXPAND AUTHORIZED AREAS FOR LOCATION OF RESIDENTIAL SWIMMING POOLS; AND BY AMENDING SECTION 155.5302, "FENCES AND WALLS," TO PROVIDE STANDARDS FOR FENCING PROVIDED AS PART OF A PERMITTED RESIDENTIAL SWIMMING POOL, SPA, OR HOT TUB; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.
(Fiscal Impact: N/A)

FIRST READING: OCTOBER 12, 2021

Yes: Eaton
Floyd
McGee
McMahon
Perkins
Hardin

Enactment No: ORD. No. 2022-02**APPROVED FIRST READING**

12. [22-12](#) **P.H. 2022-04: (PUBLIC HEARING 1ST READING)**
AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA, CORRECTING ERRORS ON THE FUTURE LAND USE MAP BY MODIFYING THE MAP TO REFLECT THE PROPER LAND USE DESIGNATIONS FOR CERTAIN LOTS LOCATED EAST OF AND ALONG NW 31ST AVENUE; PROVIDING AN EFFECTIVE DATE.
(Fiscal Impact: N/A)

ERJETA DIAMANTI, Budget Manager

100 W. Atlantic Boulevard

Pompano Beach, FL 33060

Phone: (954) 786-4065

Fax: (954) 786-4504



MEMORANDUM

DATE: October 13, 2021

TO: Earl Bosworth, Acting City Manager

FROM: Erjeta Diamanti, Budget Manager *ED*

SUBJECT: FY 2022 Rollover Requests

Various departments usually have capital or operational items that need to be rolled over into the new fiscal year. The funds to be rolled over are associated with items that were approved in the preceding year's budget. The reason the funds need to be rolled over is that the expenditures were not fully spent or encumbered by September 30, 2021.

Attached is a spreadsheet that identifies each rollover request detailed by fund and division. The requests in nature are to purchase capital equipment or finish projects that began last fiscal year, but will not be completed until the new fiscal year. Other requests for carrying forward funds are to pay for expenses that are budgeted on a calendar year basis. Total rollovers and additional requests for all funds totals \$8,790,346.

Please note that the funds to be rolled over will be taken to the City Commission for consideration and approval on October 26, 2021.

Attachment

CC. Suzette Sibble

Budget Rollovers From Fiscal Year 2021 to Fiscal Year 2022 - Attachment

| Department/Division | Account | Line Item Description | Amount | Explanation |
|--|--------------------|-------------------------------|--------------------|---|
| Tourism | 001-1037-510.48-10 | ADVERTISING | \$19,484 | Digital marketing, a major campaign with an OTA, ads with VISIT FLORIDA and refreshing the airport advertising. |
| | 001-1037-510.48-50 | MARKETING SPECIAL EVENTS | \$25,319 | Increase rates to attend trade and consumer shows |
| | 001-1037-510.52-50 | CLOTHING | \$500 | Clothing |
| | 001-1037-510.54-10 | MEMBERSHIP/PUBLICATION | \$17,463 | Tourism brochure printing |
| Cultural Affairs | 001-1039-510.64-40 | LIGHT EQUIPMENT CAPITAL | \$45,000 | Delay in purchasing additional lights and sound for Ali Cultural Center due to shortage of inventory/manufacturing delays due to COVID shutdowns. |
| City Attorney | 001-1040-510.31-30 | SPECIAL LEGAL | \$23,617 | Legal services. |
| | 001-1040-510.46-50 | SPECIAL SERVICES | \$3,000 | Legal special services. |
| City Clerk | 001-1050-510.31-60 | OTHER PROFESSIONAL | \$16,000 | To cover fees for transcription services / On-line credit card payment implementation to collect miscellaneous fees, e.g. public records fees, lien Search fees, via JustFOIA, which was approved under FY 2021. |
| Human Resources | 001-1070-510.31-30 | SPECIAL LEGAL | \$17,918 | Services of external legal professionals associated with Equal Employment Opportunity matters. |
| Internal Audit | 001-1080-510.40-10 | TRAVEL EDUCATION MEMBER | \$3,145 | CPE hours |
| | 001-1080-510.51-10 | OFFICE SUPPLIES | \$650 | IA was unable to secure a new printer due to being out of office during COVID. A new printer purchase has been delayed due to manufacturing being slow, inventory low/out of stock/or backordered. |
| Development Services | 001-1510-515-31-60 | Professional Services | \$56,000 | To assist the P&Z Division with permit plan reviews. |
| | 001-1510-515-31-60 | CRS Update | \$18,000 | To assist the P&Z Division with the annual Community Rating System (CRS) cycle visit. |
| Fire | 001-2210-522.64-10 | HEAVY MACH & EQUIPMENT | \$94,064 | Agreement with Stryker Flex Financial to replace rescue equipment |
| | 001-2270-522.64-10 | HEAVY MACH & EQUIPMENT | \$3,000 | Fire academy container purchase |
| | 001-2270-522.63-00 | IMPROV OTHER THAN BUILD | \$55,000 | Fire academy infrastructure funding |
| | 001-2260-522.46-50 | SPECIAL SERVICES | \$3,750 | Fire Prevention Week |
| | 001-2220-522.64-30 | FURNITURE & FIXTURES | \$11,756 | To fund furniture acquisition for the new Station 114 under construction |
| Golf Course | 001-3960-576-52-20 | Master Plan Improvements | \$70,000 | Golf Course Master Plan Design improvements were put on hold due to the delay of the Air Park Master Plan Approval and Clarification of their land expansion. |
| Non-Departmental/Land Acquisition | 001-9910-599.61-00 | LAND ACQUISITION | \$7,634,500 | For purchase of 6 folios from Christ Church United Methodist Inc. Purchase contract required closing by 9/29/2021 or sooner. First Addendum to contract approved 9/28/2021 extends time for closing to no later than December 28, 2021. |
| | 001-9910-599.61-00 | LAND ACQUISITION | \$3,000 | Purchase of Burkholder parcel for McNab Road Bridge project. Purchase approved Reso. 2021-203 March 23, 2021. Addendum to extend time for closing to allow time to probate estate ratified Reso. 2021-290. Anticipated closing October 19, 2021. |
| General Fund Total | | | \$8,121,166 | |
| Utilities Fund | | | | |
| Wastewater Transmission | 412-3520-535-64-05 | MOTOR VEHICLES | \$28,731 | The company that supplies the water tank to Freightliner has been recently sold. The new company is no longer manufacturing tanks. Therefore the water truck will be replaced in FY 2022. |
| Water Treatment Plant | 412-3320-533-64-05 | MOTOR VEHICLES | \$59,652 | Covering dealer maintenance needed for new electric vehicles/replacement of Ford F150. |
| Water Treatment Plant | 412-3320-533-64-10 | HEAVY MACHINERY & EQUIP | \$1,284 | Misc. capital items over \$1000. |
| Water Treatment Plant | 412-3320-533-64-20 | COMPUTER | \$5,400 | To ensure adequate funding for replacement tablets due to device failure |
| Water Treatment Plant | 412-3320-533-64-40 | MACHINERY & EQUIPMENT / LIGHT | \$68,277 | Surplus from GRANT and other unused funds will be used to repurpose old Sodium Hydroxide bulk and day storage tanks and other Capital Outlay shortages. |
| Reuse Treatment Plant | 412-3340-533-64-20 | COMPUTER | \$2,721 | To ensure adequate funding for replacement tablets due to device failure |
| Reuse Treatment Plant | 412-3340-533-64-40 | MACHINERY & EQUIPMENT / LIGHT | \$1,709 | To accommodate any anticipated price increases in FY 2022 |
| Reuse Distribution | 412-3355-533-64-40 | MACHINERY & EQUIPMENT / LIGHT | \$25,221 | Unable to purchase the Ingersol C Air Compressor 82hp within allotted budget cycle due to distributors delays. |
| Reuse Distribution | 412-3355-533-64-65 | SERVICE INSTALLATIONS | \$7,560 | Service line installation is an ongoing construction project. However, due to COVID restrictions and guidelines, we were unable to install the intended quantity of service lines throughout this FY 2021. |
| Water Distribution | 412-3330-533-64-05 | MOTOR VEHICLES | \$25,144 | We were unable to purchase accessories for a new truck that was ordered due to dealership delays. We still need to purchase these accessories for the new truck when it arrives and would like to utilize the budgeted funds to do so without compromising next fiscal year budget which will disable other operations. |
| Water Distribution | 412-3330-533-64-10 | HEAVY MACHINERY & EQUIP | \$7,766 | to replace a golf cart |
| Water Distribution | 412-3330-533-64-20 | COMPUTER | \$14,400 | 9 laptop computers were scheduled to be purchased this fiscal period. Unfortunately, we were unsuccessful with the purchase due to COVID setbacks and model availability. |
| Water Distribution | 412-3330-533-64-40 | MACHINERY & EQUIPMENT / LIGHT | \$12,476 | To replace/purchase C-12 Air Operator postponed due to distributor delays. |

Budget Rollovers From Fiscal Year 2021 to Fiscal Year 2022 - Attachment

| Department/Division | Account | Line Item Description | Amount | Explanation |
|------------------------------------|--------------------|---------------------------------------|--------------------|---|
| Water Distribution | 412-3330-533-64-65 | SERVICE INSTALLATIONS | \$27,847 | Service line installation is an ongoing construction project. However, due to COVID restrictions and guidelines, we were unable to install the intended quantity of service lines throughout this FY 2021. |
| | | Utilities Fund Total | \$288,188 | |
| Airpark | 462-4610-542.40-10 | TRAVEL EDUCATION MEMBER | \$5,034 | Airport conferences and training classes. |
| | | Airpark Fund Total | \$5,034 | |
| General Services/Purchasing | 503-5310-595-52-25 | Software Purchases | \$2,188 | To develop programs to create multiple minority and local designation types in Naviline for capturing data and reporting instead of doing it manually; and increase available virtual platforms for procurement meetings and training opportunities. |
| | 503-5310-595-40-10 | Travel Education Member | \$615 | To enhance staff's professional development by attending various procurement courses such as those hosted by the National Institute of Governmental Procurement, as well as trainings to address other soft skills to better serve internal and external customers. |
| | 503-5310-595-52-20 | Special Supplies | \$1,780 | Various MAC paper for various sizes needed for the Graphics Division to address customer needs. |
| | | Central Services Fund Total | \$4,583 | |
| Health Insurance | 505-5510-596-45-10 | HMO Insurance Premiums | \$175,441 | Affordable Care Act/Medical Loss Ratio Rule reimbursement to employees |
| | 505-5510-596-40-10 | Travel Education | \$1,000 | Staff to attend rescheduled conference |
| | 505-5510-596-45-11 | PPO Insurance Premiums | \$100,000 | Consulting fees |
| | 505-5510-596-45-25 | Special Services | \$38,219 | Wellness Initiative enhancement |
| | 505-5510-596-45-07 | Premiums - Employee Assistant Program | \$7,500 | EAP program enhancements |
| | | Health Insurance Fund Total | \$322,160 | |
| Risk Management | 506-5520-596-40-10 | Travel Education Member | \$1,006 | Staff to attend rescheduled conference |
| | 506-5520-596-52-25 | Software Purchases | \$48,209 | Training of staff and software enhancement |
| | | Risk Management Fund Total | \$49,215 | |
| | | Total Appropriation All Funds | \$8,790,346 | |