

(Staff Contact: Suzette Sibble)

Enactment No: ORD. No. 2023-02

APPROVED

8. [22-605](#) Approval to rollover funding from Fiscal Year 2022 to Fiscal Year 2023, for capital outlay and operating expenditures totaling \$2,463,470.
(Fiscal Impact: \$2,463,470 - Various Funds)

(Staff Contact: Erjeta Diamanti)

ADOPTED

9. [23-21](#) A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE MAYOR TO ACCEPT THE STATE OF FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION REVOLVING LOAN FOR WASTEWATER FACILITIES; PLEDGING OF WATER AND WASTEWATER FEES AS THE REVENUES TO REPAY THE LOAN, PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.
(Fiscal Impact: \$2,882,108. Financed over the maximum SRF 20-year term with Water and Wastewater revenues)

(Staff Contact: A. Randolph Brown)

Enactment No: RES. No. 2023-12


ADOPTED

10. [22-623](#) P.H. 2023-01: (PUBLIC HEARING 2ND READING)
AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF POMPANO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE PROPER CITY OFFICIALS TO EXECUTE AN ASSIGNMENT AND FIRST AMENDMENT TO THE LICENSE AGREEMENT BETWEEN THE CITY OF POMPANO BEACH AND PROSERVE CONCEPTS, INC. N/K/A PROSERVE CONCEPTS, LLC, PROVIDING SERVICES AS THE HEAD TENNIS PROFESSIONAL FOR THE POMPANO BEACH TENNIS CENTER; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

ERJETA DIAMANTI, Budget Director
100 W. Atlantic Boulevard
Pompano Beach, FL 33060
Phone: (954) 786-4065
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MEMORANDUM

DATE: October 11, 2022
TO: Greg Harrison, City Manager
FROM: Erjeta Diamanti, Budget Director 
SUBJECT: Fiscal Year 2023 Rollover Requests

Various departments usually have capital or operational items that need to be rolled over into the new fiscal year. The funds to be rolled over are associated with items that were approved in the preceding year's budget. The reason the funds need to be rolled over is that the expenditures were not fully spent or encumbered by September 30, 2022.

Attached is a spreadsheet that identifies each rollover request detailed by fund and division. The requests in nature are to purchase capital equipment or finish projects that began last fiscal year, but will not be completed until the new fiscal year. Other requests for carrying forward funds are to pay for expenses that are budgeted on a calendar year basis. Total rollovers and additional requests for all funds totals \$\$2,463,470.

Please note that the funds to be rolled over will be taken to the City Commission for consideration and approval on October 25, 2022.

Attachment

CC. Suzette Sibble

Budget Rollovers From Fiscal Year 2022 to Fiscal Year 2023 - Attachment

| Fund/Department/Division | Account | Account Description | Amount | Explanation |
|------------------------------|--------------------|-----------------------------|------------------|--|
| General Fund | | | | |
| Cultural Affairs | 001-1039-510-55-80 | Cultural Arts Programing | \$20,000 | Cultural Arts programming |
| City Attorney | 001-1040-510-31-20 | Prosecutions | \$2,700 | Prosecutions and special magistrate legal fees |
| City Attorney | 001-1040-510-31-30 | Special Legal | \$85,000 | Outside legal counsel |
| City Attorney | 001-1040-510-54-10 | Publications | \$7,300 | Publications |
| City Clerk | 001-1050-510-31-60 | Other Professional | \$43,000 | To cover fees for transcription services /DocuSign e-signature services Microfilm Conversion Project / To cover expenses for temporary staffing services by Gotworx Staffing Group |
| City Clerk | 001-1050-510-44-10 | Rentals & Leases | \$1,500 | To cover impending invoices for rental of offsite storage space/unit |
| City Clerk | 001-1050-510-49-50 | Credit Card Bank Fees | \$500 | To cover impending credit card fees for the remainder of calendar year. |
| City Clerk | 001-1050-510-52-20 | Special Supplies | \$800 | To purchase computer monitor & desktop scanner |
| City Clerk | 001-1050-510-54-10 | Publications | \$3,000 | To cover impending invoices for ordinances approved in FY 2022 |
| Elections | 001-1060-510-31-60 | Other Professional | \$4,000 | To cover cost to provide for electronic campaign reporting for candidates |
| Internal Audit | 001-1080-510-40-10 | Travel/Education Member | \$4,000 | To cover education expenditures for items that were not completed on time in 2022 |
| Development Services | 001-1510-515-31-60 | Other Professional | \$165,000 | Community outreach and surveying services and special projects |
| Fire / Admin | 001-2205-522.40-10 | Travel/Education Member | \$15,000 | Leadership and diversity training expenditures unable to address during fiscal year 2022 |
| Fire / Operations | 001-2210-522.31-50 | Medical | \$5,310 | Employee annual physicals per Local 1549 contract |
| Fire / Operations | 001-2210-522.52-51 | Bunker Gear | \$40,000 | To purchase firefighter protective gear |
| Fire / Operations | 001-2210-522.64-25 | Electronic A/V | \$20,604 | To purchase/replace computer equipment for EOC facility |
| Fire / Logistics | 001-2220-522.64-30 | Furniture & Fixture | \$3,200 | Fire station furniture |
| Fire / Prevention | 001-2260-522.31-50 | Medical | \$2,400 | Employee annual physicals per Local 1549 contract |
| Fire / Prevention | 001-2260-522.40-10 | Travel/Education Member | \$3,000 | Education expenditures not addressed during fiscal year 2022 |
| Fire / Prevention | 001-2260-522.52-51 | Bunker Gear | \$3,500 | To purchase firefighter protective gear |
| Fire / Prevention | 001-2260-522.54-10 | Publications | \$1,500 | To cover impending subscription invoice |
| Fire / Prevention | 001-2260-522.64-20 | Computer | \$3,519 | To purchase computer equipment for fire inspector and life safety educator |
| Golf Course | 001-3960-576-46-70 | Facility Maintenance | \$140,000 | Capital Improvements not completed in FY22. Renovations to Restrooms, Rest Stations, Cart Barn, Cashier's & Manager's Offices. Cart Path Asphalt repairs. |
| Golf Course | 001-3960-576-52-20 | Special Supplies | \$60,000 | Painting of Buildings inside & out. |
| Non-Departmental | 001-9910-599-61-00 | Land Acquisition | \$80,000 | Purchase approved with Reso. 2022-88 on March 8, 2022. City will not close on purchase until after September 30, 2022 due to required probate and quiet title legal action. Purchase of 420 NW 6 Street (mini park) |
| General Fund Total | | | \$714,833 | |
| EMS Fund | | | | |
| EMS | 140-2231-522.31-50 | Medical | \$12,130 | Employee annual physicals per Local 1549 contract |
| EMS | 140-2231-522.52-51 | Bunker Gear | \$30,000 | To purchase firefighter protective gear |
| Total EMS Fund | | | \$42,130 | |
| Utility Fund | | | | |
| Utilities / Water Plant 3320 | 412-3320-533-64-05 | Motor Vehicles | \$39,280 | Due to supply chain issues only one truck was received. Accessories for both trucks (toppers (2); strobe lights; bedliners) have not been able to be purchased and invoiced before end of Fiscal Year 2022. - 2 Lab Trucks |
| Water Distribution | 412-3330-533-64-05 | Motor Vehicles | \$177,495 | Procurement of City vehicles delayed due to chain supply issues. |
| Water Distribution | 412-3330-533-64-20 | Computer | \$28,800 | Computer procurement for new valve truck crew and Elements software purchase. |
| Water Distribution | 412-3330-533-64-40 | Light/Machinery & Equipment | \$255,302 | Procurement of System Chlorine Analyzers, Pressure Transmitter, Trailer Mounted Vacuum Unit and Bucket. Fork Lifts. Items delayed due to chain supply issues. |
| Reuse Distribution | 412-3355-533-46-80 | Reuse Water Meters | \$17,663 | Reuse Meter Procurement delayed as a result of project and chain supply issues. |
| Reuse Distribution | 412-3355-533-64-40 | Light/Machinery & Equipment | \$25,146 | CRP Vehicle |

Budget Rollovers From Fiscal Year 2022 to Fiscal Year 2023 - Attachment

| Fund/Department/Division | Account | Account Description | Amount | Explanation |
|------------------------------|--------------------|--------------------------------------|--------------------|---|
| Reuse Distribution | 412-3355-533-64-65 | Reuse Water Meters | \$51,126 | Reuse Meter Procurement delayed as a result of project and chain supply issues. |
| Wastewater Pumping | 412-3510-535-64-10 | Heavy Machinery & Equipment | \$76,314 | As a result of manufacturing and shipping delays there are needed replacement pumps that have not been quoted by the pump representatives due to manufacturer delays and back-orders. Lift Station Replacement Pumps |
| Wastewater Pumping | 412-3510-535-64-20 | Computer | \$29,900 | The division is in the early stages of asset management development. Further developments of the asset management process will define the replacement computer requirements with regards to supporting the current SCADA system as well as the future asset management program. (6) Field Crew Laptop Computers, (1) Supervisor Computer |
| Wastewater Transmission | 412-3520-535-64-05 | Motor Vehicles | \$28,294 | In 20/21 we wrote a PO for a replacement water truck. That truck chassis so far has not arrived and not expected to anytime soon. The manufacture that makes the tank is no longer in business. Forrest is investigating all options for the tank from a different manufactures, to even using the old tank and installing it on the new chassis. We need the funds to be available since we are unsure which way we are going to go on the tank. Water Truck |
| Wastewater Treatment | 412-3530-535-43-50 | Disposal Charges | \$691,521 | Balance needed to pay final FY22 invoice to Broward County for Wastewater service fees. Utility Services Disposable Charges |
| | | Utilities Fund Total | \$1,420,841 | |
| Stormwater Fund | | | | |
| Stormwater Operations Fund | 425-3805-538-46-50 | Special Services | \$21,944 | This account annually funds Broward County's Interlocal agreement to maintain compliance with the NPDES MS4 permit. Being that the new permit has not been issued yet from FDEP, the funds were not used. Broward County will back charge the City when the new permit is issued and we will need these funds to support it. Special Services (NPDES Permit) |
| | | Stormwater Fund Total | \$21,944 | |
| Airpark Fund | | | | |
| Airpark Operations | 462-4610-542-46-50 | Special Services | \$25,164 | Cover current tree trimming and stump removal project around Airpark perimeter road |
| Airpark Operations | 462-4610-542-46-70 | Facility Maintenance | \$1,400 | Fence repairs |
| | | Airpark Fund Total | \$26,564 | |
| Central Services Fund | | | | |
| Purchasing | 503-5310-595-40-10 | Travel Education | \$14,262 | Continued personnel and departmental development trainings |
| Purchasing | 503-5310-595-48-10 | Advertising | \$5,433 | Branded items used for outreach events and advertising |
| Purchasing | 503-5330-595-52-50 | Clothing | \$463 | Clothing |
| | | Central Services Fund Total | \$20,158 | |
| Health Insurance Fund | | | | |
| Health Insurance | 505-5510-596-40-10 | Travel Education | \$2,000 | Employee training |
| Health Insurance | 505-5510-596-45-07 | Employee Assistance Program | \$15,000 | EAP program enhancements |
| Health Insurance | 505-5510-596-45-10 | HMO | \$100,000 | On-going wellness initiatives |
| Health Insurance | 505-5510-596-45-11 | PPO | \$100,000 | Ongoing consulting fees |
| | | Health Insurance Fund Total | \$217,000 | |
| | | Total Appropriation All Funds | \$2,463,470 | |