

Light Poles Checklist

WHEN DO I NEED A PERMIT?

The installation or replacement of lights and/or associated light poles requires that a Building Permit be issued.

REQUIRED PERMIT APPLICATIONS & DOCUMENTS:

- ☐ Submit a completed [Broward County Uniform Permit Application \(Building Checked\)](#) from a licensed General Contractor.
- ☐ Submit a completed [Broward County Uniform Permit Application \(Electrical Checked\)](#) from a licensed Electrical Contractor.
- ☐ Submit a completed [Zoning Compliance Permit Application](#) from a licensed contractor.
- ☐ Submit a Site Plan or Survey showing the location of the proposed work.
- ☐ Submit an Electrical Plan and Riser Diagram.
- ☐ Submit structural calculations for the light pole.
- ☐ Submit manufacturer UL standard specifications for the light fixtures that will be installed.

INSPECTIONS

Building Permit Inspections

1. BLDG FOOTINGS
2. BLDG ATTACHMENTS
3. BLDG ENGINEERING REPORTS (*if applicable*)
4. BLDG FINAL STRUCTURAL

Zoning Permit Inspections

1. Z ZONING FINAL

Electrical Permit Inspections

1. EL UNDERGROUND WIRING/PIPING
2. EL ROUGH
3. EL FINAL-ELECTRICAL

NOTICE OF COMMENCEMENT

A Notice of Commencement is required to be submitted when the contract price is greater than \$5,000.00. A recorded copy of the N.O.C. can be submitted with the permit application, or made available on the job site during your first inspection. Visit Broward County's website for more information:

<https://www.broward.org/RecordsTaxesTreasury/Records/Pages/NoticeofCommencement.aspx>