CODE COMPLIANCE
100 WEST ATLANTIC BOULEVARD, SUITE # 307
POMPANO BEACH, FLORIDA 33060
954-786-4361 Phone

CodeCompliance@Copbfl.com

APPLICATION FOR RELIEF

PLEASE PRINT

**** See the attached Filing Instructions and General Guidelines for additional information but do not include same when submitting your Application For Relief which will not be processed until Code Compliance has verified all property(ies) owned by the Property Owner in the City of Pompano Beach are documented as being in compliance. A non-refundable application fee of $150.00 per property is due upon submittal of your application.***

CASE #(s) _____

CITY OF POMPANO BEACH vs. _____
(Respondent as listed on Order of Imposition of Fine & Claim of Lien)

NAME OF APPLICANT _____
(Person submitting Application)

ADDRESS OF APPLICANT _____
(For future Notices/Orders)

APPLICANT'S EMAIL _____

APPLICANT'S PHONE NUMBER _____

ADDRESS OF PROPERTY(IES) _____

FOLIO #(S) OF PROPERTY(IES) _____

NATURE OF VIOLATION(S) _____

THIS PROPERTY CURRENTLY ☐ IS ☐ IS NOT INVOLVED IN LITIGATION (check one)

All Applications for Relief MUST include the following documentation if the relief requested is based upon a foreclosure.

1. A copy of the recorded Notice of Lis Pendens with the recording date, book and page shown;
2. A copy of the Foreclosure Complaint;
3. A copy of the recorded Final Judgment with the recording date, book and page shown; and
4. A copy of the recorded Certificate of Title with the recording date, book and page shown.

WHY RELIEF SHOULD BE GRANTED:

_____
_____
_____
_____
_____
_____
_____

(Attach additional pages if needed along with any supporting documentation)

NAME OF ATTORNEY/ LEGAL REPRESENTATIVE _____
(If applicable)

If someone other than the Property Owner is submitting this Application, you MUST attach a Notice of Appearance (if an attorney) or notarized written proof of Authorization from the Property Owner.

ADDRESS: _____

_____

PHONE NUMBER: _____

EMAIL: _____

PLEASE SPECIFY HOW YOU WOULD LIKE TO RECEIVE ANY NOTICES OR ABATEMENT ORDERS ISSUED ATTENDANT TO THIS APPLICATION

_____U.S. mail ____email ____U. S. mail and email

I CERTIFY THAT I am the current owner of the subject property or other authorized legal representative for the Property Owner in this matter.

_____ _____
Signature of Applicant Date

APPLICATION FOR RELIEF
FILING INSTRUCTIONS AND GENERAL GUIDELINES

1. Application. Please submit one completed application per property address for Relief and any supporting documentation (collectively the "Application") to the Special Magistrate Clerk (the "Clerk") via email, fax or mail as indicated below. A non-refundable application fee of $150.00 per property is due upon submittal of your application and this fee may be paid on-line or in person at City Hall.

Email:Codecompliance@copbfl.com
Fax: (954) 786 5530
Mail To: 100 W Atlantic Blvd
Suite 307
Pompano Beach, FL 33060

Details regarding your Code Enforcement case(s) can be accessed at http://pompanobeachfl.gov/
Go to the Directory (top left)
Then to Code Compliance
Under Downloads and Links, go to Code Compliance Cases
You can search by Case Number, Address or Owner Name

2. Initial consideration. No Application shall be processed unless until Code Compliance has verified all property(ies) owned by the Property Owner in the City of Pompano Beach ("City") are documented as being in compliance. If relief is denied due to lack of compliance, such denial shall be without prejudice to re-file the Application.

The Clerk shall not process an Application on any Property which is the subject of any pending foreclosure action filed by the City Attorney's Office or on which the City Attorney's Office has filed a claim for surplus funds without the expressed written consent of the City Attorney's Office.

3. Hearings. Abatement hearings on Applications are held every second Wednesday at 3pm in the City Commission Chambers located at 100 West Atlantic Boulevard, Pompano Beach, FL 33060. City staff reviews the Applications on the Friday or Monday before the Application is scheduled for hearing before the Special Magistrate and will contact the Applicant by phone and/or email with the City's recommended settlement sum.

If the Applicant finds the City's recommendation acceptable, the parties will confirm the terms in writing and the Applicant need not appear at the abatement hearing as City staff will present said agreement to the Special Magistrate for formal approval.

If the Applicant does not agree with the City's recommendation, the Applicant shall attend the abatement hearing and plead his/her case to the Special Magistrate who shall make the final determination regarding a settlement sum and deadline for payment in full.

4. Hearing. The Application will be set for the next available hearing date after the Application is reviewed and processed. If all compliance requirements have been met, the Clerk shall schedule an abatement hearing before the Special Magistrate and notify the Applicant not less than ten (10) business days prior to the scheduled hearing.

5. Determination. The Special Magistrate shall enter an Order denying or granting the requested relief, or such other relief as the Special Magistrate deems proper The Special Magistrate shall consider all relevant factors to determine what relief, if any, is appropriate including, but not limited to:

(a) The nature and gravity of the violation(s);

(b) Any actions taken by the Property Owner to correct the violation(s);

(c) Any previous violations committed by the Property Owner on the subject property or any other property owned by the Property Owner in the City of Pompano Beach;

(d) The length of time it took the Property Owner to comply the violation(s);

(e) Any costs expended by the Property Owner to cure the violation(s) as provided by supporting documentation; and

(f) Any other special circumstances deemed relevant by the City or Special Magistrate such as death, illness, litigation, etc.…

Any relief granted by the Special Magistrate shall be contingent upon payment of the settlement sum in full within the time specified in the Abatement Order as well as payment in full of any other special assessment lien(s) the City may have against properties in the City owned by the Property Owner. The Clerk shall provide copies of the Abatement Order to the City and to the Property Owner within two weeks after said Order is rendered by the Special Magistrate.

6. Payment. Payment can be made on-line, in cash or via personal check, credit/debit card, money order or wire transfer made payable to the City of Pompano Beach and delivered to Code Compliance at the mailing address indicated above. The Property Owner shall be responsible to reimburse the City any costs it incurs as a result of insufficient funds received. It takes the Clerk approximately two to three weeks after payment in full is received to process payment, prepare/record a Release of Lien(s) and forward said recorded Release to the Applicant.

7. Appeal of Abatement Order. Relief under this section is strictly discretionary by the Special Magistrate.