



Florida's Warmest Welcome

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City of Pompano Beach
Department of Development Services
Building Inspections Division

Commercial Refrigeration Checklist

WHEN DO I NEED A PERMIT?

The installation of a commercial cooler and fire suppression for coolers over 400 sq.ft. requires a Mechanical Permit to be issued.

REQUIRED PERMIT APPLICATIONS & DOCUMENTS:

- Submit a completed [Broward County Uniform Permit Application \(Mechanical Checked\)](#) from a licensed mechanical contractor for the cooler & fire suppression for coolers over 400 sq. ft.
- Submit a completed [Broward County Uniform Permit Application \(Plumbing Checked\)](#) from a licensed plumbing contractor.
- Submit a completed [Broward County Uniform Permit Application \(Electrical Checked\)](#) from a licensed Electrical contractor.
- Submit a completed [Fire Review Application](#) from a licensed contractor.
- Submit a completed [Zoning Compliance Permit Application](#) from a licensed contractor.
- Submit a completed [Broward County Uniform Permit Application \(Structural Checked\)](#) from a licensed Structural contractor.
- Signed & sealed drawings by a Licensed Engineer/Architect. For Example (location, attachments, equipment lay out) & (fire suppression for coolers over 400 sq. ft.).
- Submit Broward County (P.D.M.D.) Planning and Development Management Division approval.
- Submit manufacturer installation instructions.

INSPECTIONS

Mechanical Permit Inspections

1. M CURB/ROOF STAND IN PROGRESS
2. M ROUGH
3. M FINAL-MECHANICAL

Electrical Permit Inspections

1. EL ROUGH
2. EL FINAL-ELECTRIC

NOTICE OF COMMENCEMENT

A Notice of Commence is required to be submitted when the contract price is greater than \$2,500.00 for Mechanical change-outs. A recorded copy of the N.O.C. can be submitted with the permit application, or made available on the job site during your first inspection. Visit Broward County's website for more information:

<https://www.broward.org/RecordsTaxesTreasury/Records/Pages/NoticeofCommencement.aspx>

Each project is unique, so additional items may be required depending on the scope of work being done.

Updated 6/9/2020