



Florida's Warmest Welcome

100 W. Atlantic Blvd Pompano Beach, FL 33060

Phone: 954.786.4669 Fax: 954.786.4677

City of Pompano Beach
Department of Development Services
Building Inspections Division

Hood System Checklist

WHEN DO I NEED A PERMIT?

The installation of a hood system requires a Mechanical Permit to be issued.

REQUIRED PERMIT APPLICATIONS & DOCUMENTS:

- Submit a completed [Broward County Uniform Permit Application \(Mechanical Checked\)](#) from a licensed mechanical contractor.
- Submit a completed [Broward County Uniform Permit Application \(Plumbing Checked\)](#) from a licensed plumbing contractor.
- Submit a completed [Broward County Uniform Permit Application \(Electrical Checked\)](#) from a licensed Electrical contractor.
- Submit a completed [Fire Review Application](#) from a licensed contractor.
- Submit a completed [Zoning Compliance Permit Application](#) from a licensed contractor.
- Broward County (P.D.M.D.) Planning and Development Management Division approval.
- Submit signed & sealed drawings by a Licensed Engineer/Architect. For Example (location, attachments, ventilation, calculation, equipment lay out, & fire suppression).
- Submit Manual N Heat Load Calculations
- Submit manufacturer cut sheets for all kitchen equipment.
- If this is a Type 1 hood it will also require fire suppression drawings as well as a mechanical application from a licensed fire suppression company.

NOTICE OF COMMENCEMENT

A Notice of Commence is required to be submitted when the contract price is greater than \$2,500.00 for Mechanical change-outs. A recorded copy of the N.O.C. can be submitted with the permit application, or made available on the job site during your first inspection. Visit Broward County's website for more information:

<https://www.broward.org/RecordsTaxesTreasury/Records/Pages/NoticeofCommencement.aspx>

Each project is unique, so additional items may be required depending on the scope of work being done.



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INSPECTIONS

Hood/Paint Booth-Mech Permit Inspections

1. M CURB/ROOF STAND IN PROGRESS
2. M ROUGH
3. M FINAL-MECHANICAL

Electrical Permit Inspections

1. EL ROUGH
2. EL FINAL-ELECTRIC

Gas Permit Inspections

1. P GAS ROUGH
2. P FINAL-PLUMBING

Fire Department Permit Inspections *(if applicable)*

1. FP EXTINGUISHMENT SYSTEM ROUGH
2. FP EXTINGUISHMENT SYSTEM FINAL

Zoning Permit Inspections *(if applicable)*

1. Z ZONING FINAL

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