



Florida's Warmest Welcome

100 W. Atlantic Blvd Pompano Beach, FL 33060

Phone: 954.786.4669

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City of Pompano Beach
Department of Development Services
Building Inspections Division

New Swimming Pool Checklist

WHEN DO I NEED A PERMIT?

The construction of a New Swimming Pool requires a permit to be issued.

REQUIRED PERMIT APPLICATIONS & DOCUMENTS:

- ☐ Submit a completed [Broward County Uniform Permit Application \(Structural Checked\)](#) from a licensed Swimming Pool contractor. Specify on the application if the deck and fence are included.
- ☐ Submit a completed [Broward County Uniform Permit Application \(Plumbing Checked\)](#) from a licensed plumbing or swimming pool contractor.
- ☐ Submit a completed [Broward County Uniform Permit Application \(Electrical Checked\)](#) from a licensed Electrical contractor.
- ☐ Submit a completed [Residential Swimming Pool, Spa and Hot Tub Safety Act](#).
- ☐ Submit a completed [Zoning Compliance Permit Application](#) from a licensed contractor.
- ☐ Submit a completed [Tree Permit Application](#) with Tree Protection Plan and [Tree Protection Detail](#).
- ☐ Submit signed and sealed Geotechnical/Subsoil Report and a completed [Special Inspector Form](#) if specified in the Subsoil Report.
- ☐ Submit a Site Plan, Electrical Plan, Pool Plan, Piping Diagram and Details related to the pool being constructed.
- ☐ Submit a Survey indicating location and details of pool barrier(s) and provide specifications if proposing to use a kiddie fence or pool alarm.
- ☐ If the pool will have a gas heater or heat pump: submit the manufacturer's spec. sheet/installation booklet.
- ☐ Show the gas piping in plan view and in isometric view. Show the total developed length from the meter to the most remote outlet, the BTU load for each appliance, the piping materials used, sized according to the appropriate tables in the FBC Fuel Gas, 6th Edition (2107).
- ☐ Drawings on the electrical plan installation to comply with NEC 680.

Each project is unique, so additional items may be required depending on the scope of work being done.

Updated 6/10/2020

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INSPECTIONS

Pool Permit Inspections

1. BLDG SOIL COMPACTION
2. BLDG POOL STEEL
3. BLDG POOL BARRIER (INCLUDES ALARM DEVICES)
4. BLDG ENGINEER REPORTS (IF APPLICABLE)
5. BLDG FINAL STRUCTURAL

Electrical-Pool/Spa Permit Inspections

1. EL UNDERGROUND WIRING/PIPING
2. EL POOL LIGHT POTTING COMPOUND
3. EL POOL BONDING
4. EL POOL DECK BONDING
5. EL FINAL-ELECTRIC

Plumbing Permit Inspections

1. P POOL MAIN DRAIN
2. P POOL PERIMETER PIPING
3. P FINAL-PLUMBING

Zoning Permit Inspections

1. Z ZONING FINAL

Tree Permit Inspections

1. L – TREE PROTECTION INSPECTION
2. L – FINAL LANDSCAPE

NOTICE OF COMMENCEMENT

A Notice of Commence is required to be submitted when the contract price is greater than \$2,500.00 for Mechanical change-outs. A recorded copy of the N.O.C. can be submitted with the permit application, or made available on the job site during your first inspection. Visit Broward County's website for more information:

<https://www.broward.org/RecordsTaxesTreasury/Records/Pages/NoticeofCommencement.aspx>

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