

**DOWNTOWN POMPANO**  
**E. Pat Larkins Community Center**



**ADDENDUM TO RFQ NO. 0500**  
**REQUEST FOR QUALIFICATIONS**

**Design of New E. Pat Larkins**  
**Community Center**

309 East Paces Ferry Road,  
Suite 825  
Atlanta, GA 30305

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## ADDENDUM #1

Thank you for your interest in the Request for Qualifications (RFQ) referenced above. This Addendum addresses questions that are relevant and responsive to the RFQ.

**Q1. Has a final site been selected and is there a confirmed project address?**

A final site has not been selected and there is no confirmed project address at this time. Site selection will be part of the community outreach and engagement process, and alternative sites may be considered as part of that effort.

**Q2. What is the anticipated size of the new facility? What is the size of the existing facility?**

The new facility is anticipated to be approximately 20,000 square feet. The existing facility is approximately 13,000 square feet.

**Q3. Is there a preliminary program?**

There is no preliminary program. This will be developed and refined through the community outreach and engagement process.

**Q4. Has a community engagement consultant been selected?**

Community engagement services are to be provided by the selected Architect as part of this RFQ.

**Q5. Has prior outreach been conducted?**

Previous outreach has occurred in the form of community meetings. The outreach and engagement process for this project is intended to be organic and developed collaboratively through new engagement efforts.

**Q6. Who will coordinate community meetings?**

The selected Architect will be responsible for coordinating community engagement meetings and logistics, with assistance from the City, CRA, and Developer.

**Q7. Is the 10-month design schedule firm?**

Yes. The anticipated 10-month design schedule remains in place; however, adjustments will be considered if necessary to allow adequate time for the community outreach and engagement process.

**Q8. Are the stated insurance limits firm?**

Insurance requirements are currently under review by the City/CRA in response to questions regarding limits. Any modifications will be issued via a subsequent addendum, if applicable. Subconsultants and subcontractors will not be required to carry the same insurance limits as the Prime Consultant.

**Q9. Are cover pages, tabs, required forms, and Attachments A & B included in the 60-page limit, and who must submit the required attachments?**

Cover pages, tab dividers, and required forms may be excluded from the 60-page limit. At this time, Attachments A and B are required from the Prime Consultant only.

**Q10. Are joint ventures permitted? Is local participation required?**

Joint ventures will be considered. Respondents are encouraged to solicit and evaluate the qualifications of local firms (i.e., firms headquartered or having a significant business presence for at least one year within the geographic boundary of the City of Pompano Beach) or certified minority business enterprises (as defined by the Florida Small and Minority Business Assistance Act or other applicable certifications or designations for minority-owned businesses) when selecting their proposed subconsultants in connection with this solicitation.

**Q11. Will geotechnical and environmental reports be provided, and is the Architect responsible for those services?**

The Architect is not responsible for providing geotechnical or environmental services under this RFQ.

**Q12. What contract form is anticipated?**

Use of an AIA form agreement is anticipated.