



City of Pompano Beach (Fire Watch)

This information is provided to clarify the requirements for a fire watch. A fire watch is the action of an on-site person whose sole duty is to watch for the occurrence of fire.

If a fire protection system fails and/or if there are an excessive number of accidental activations/nuisance alarms, a fire watch may be required by the fire code until the system is repaired. A nuisance alarm is defined as "any alarm caused by mechanical failure, malfunction, improper installation, or lack of proper maintenance, or any alarm activated by a cause that cannot be determined." (NFPA 72 1-4) A fire watch may also be required when fire protection systems are in a trouble or a supervisory mode for more than four hours.

Personnel

Administrative Assistant

Robin Burns
(954) 786-4695

Fire Marshal 63
Pete McGinnis
(954) 786-4719

Inspector 163 (Plan Review)
Jim Galloway
(954) 786-4978

Inspector 263 (Plan Review)
Kelvin McNabb
(954) 786-4511

Inspector 363 (Special Inspector)
Chris Sayer
(954) 786-4697

Inspector 463 (Annual Inspector)
Jerry Graziose
(954) 786-4512

Inspector 563 (Annual Inspector)
Ron Morales
(954) 786-4696

Inspector 663 (Annual Inspector)
Kayle Bryant
(954) 786-5544

Inspector 763 (Annual Inspector)
Victoria Burgess
(954) 545-7808

Inspector 863 (Annual Inspector)
Ashley Zaleski
(954) 786-4513

Owner Responsibilities

1. Insure that qualified personnel are providing the fire watch.
2. Notify the monitoring company that the facility is under a fire watch.
3. Notify the Pompano Beach Fire Rescue that the system is not working and then again when the system is operational. Call the Bureau of Fire Prevention at (954) 786-4695.
4. Contract with a certified fire alarm system company to fix the fire protection system(s) that are not operational.
5. If a Notice of Violation has been written, contact the Pompano Beach Fire Rescue when the system has been repaired. Their phone number will be on the Notice of Violation.

Duties of Personnel on Fire Watch:

Personnel providing a fire watch shall perform the following duties:

1. Conduct periodic patrols of the entire facility.
2. Identify any fire, life safety or property hazards and report them by contacting 9-1-1 and reporting the type of emergency and exact location.
3. If the building is occupied, notify all occupants to evacuate. If the sirens or public address systems are operational, use them to assist with the evacuation of the building.
4. Determine at least one means of direct communication with fire dispatch. A landline telephone is an acceptable communication method.
5. Maintain a log of fire watch activities.
6. Have a good working knowledge of the fire protection equipment available and be trained in how to use them, including the fire extinguishers.
7. Personnel performing a fire watch cannot have any other duties than the fire watch.

NOTE: The personnel performing the fire watch will not perform any firefighting duties beyond the scope of the ordinary citizen.

Frequency of Fire Watch

Fire Watch personnel shall patrol the entire facility every 15 minutes in the following situations:

1. The facility has people sleeping in it.
2. The facility is in institutional occupancy.
3. The facility is occupied assembly occupancy.

All other facilities that do not meet these criteria shall have fire watch personnel patrol the facility every 30 minutes.

Record Keeping

A fire watch log should be maintained at the facility. The log must be available to Pompano Beach Fire Rescue at all times during the fire watch. The log should show the following:

1. Address of the facility
2. Times that the patrols were completed in the facility
3. Name of the person conducting the fire watch.
4. Record of communication(s) to the fire department and monitoring company.
5. Record of other information as directed by fire department personnel.

Cancellation of Fire Watch

It is the owner's responsibility to cancel the fire watch once the fire protection system has been fully restored. Once the fire watch has been cancelled, the owner or representative must notify the fire alarm monitoring company, as well as the Pompano Beach Bureau of Fire Prevention.

If you have any additional questions or require additional information, please contact our office.

