

**CITY OF POMPANO BEACH
CLASS DESCRIPTION**

JOB CODE 577

STREETS SUPERVISOR

GENERAL

Supervisory work in the construction and maintenance of streets, sidewalks, storm drains, roads and parking areas. Work is performed under general direction.

EXAMPLES OF ESSENTIAL DUTIES

The examples as listed are descriptions of essential functions and are not necessarily all inclusive. The omission of an essential function of work does not preclude management from assigning duties not listed herein. Assigned duties, which are essential function of work not listed herein, are permissible if such functions are a logical assignment to the position.

- Assigns work crews to construction projects of streets, sidewalks, storm drains, roads and parking areas.
- Determines equipment and materials required.
- Inspects work in progress.
- Adjusts procedures to meet schedules.
- Resolves problems encountered.
- Maintains safe working conditions and procedures.
- Instructs work crews in safe work habits.
- Supervises and inspects results of street, canal and beach cleaning and maintenance by work crews assigned to debris and trash removing and sweeping equipment.
- Maintains time and attendance records.
- Prepares activity reports.
- Investigates complaints from the public.
- Directs chemical fogging for mosquito control.
- Performs related work as required.

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of the principles, practices and equipment in construction, repair and maintenance of streets and related areas.
- Ability to read blueprints and to estimate staffing, equipment and materials needs.
- Ability to train and supervise others.
- Ability to establish and maintain effective working relationships.
- Ability to serve the public and fellow employees with honesty and integrity in full accord with the letter and spirit of all city ethics and conflicts of interest policies. A strong understanding of ethical behavior is required.
- Ability to establish and maintain effective working relationships with the general public, co-workers, city officials and members of diverse cultural and linguistic backgrounds regardless of race, religion, age, sex, disability or political affiliation.
- Ability to maintain regular and punctual attendance.

MINIMUM QUALIFICATIONS

Graduation from high school or possession of an acceptable equivalency diploma. Extensive experience in street maintenance.

A comparable amount of training and experience may be substituted for the minimum qualifications.

PHYSICAL REQUIREMENTS

Must have the use of sensory skills in order to effectively communicate and interact with other employees and the public through the use of the telephone and personal contact as normally defined by the ability to see, read, talk, hear, handle or feel objects and controls. Physical capability to effectively use and operate various items of office related equipment, such as, but not limited to a, personal computer, calculator, copier, and fax machine. Significant standing, walking, moving, climbing, carrying, bending, kneeling, crawling, reaching, and handling, pushing, and pulling. Ability to perform strenuous physical labor. Ability to lift up to 100 lbs.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

SPECIAL REQUIREMENTS

Possession of a valid, appropriate (Class A) driver's license and an acceptable driving record.

Rev. 10/22

Bargaining Unit: Non-Bargaining

FLSA: Exempt

Classification: 24/50

Location: Streets Department

GERS: Regular Class