

CDBG-CV-3

WATER ASSISTANCE PROGRAM

GRANT GUIDELINES

The City of Pompano Beach Water Assistance Grant Program (the "Program") is designed to provide City of Pompano Beach households emergency utility assistance for up to six consecutive months for up to \$1,000 (maximum award), on a first come first serve basis. The Program would be made available to single family households within City boundaries, including City residents served by Broward County Water and Wastewater Services. Amounts delinquent prior to March 1, 2020 are not eligible for assistance.

To qualify for the program, residents must live within the City of Pompano Beach and have lost income as a result of the COVID-19 pandemic. This Program will be subject to funding availability and verification of application documents and information.

The City will not issue payments directly to applicants, but rather payments will be sent directly to the utility provider.

Qualified Costs

(Tenants and Homeowners)

Water/Sewer, Garbage and Stormwater from March 1, 2020 to present.

Costs that are NOT eligible: delinquent water/sewer payments prior to March 1, 2020 mortgage payments, mortgage penalties, mortgage interest, Electrical, telephone, internet, cable bill, or insurance.

Eligibility Requirements

- Must be a US citizen permanent resident or granted legal status.
- Must reside in the City of Pompano Beach for at least one (1) year.
- Must have household income of 80% AMI or less in order to qualify for the CDBG-CV funding and a household income of up to 140% AMI to qualify for City contributed general funds. Applicants must be within the following income range, adjusted for family size.
- Must not have liquid assets or other sources of capital from where utilities can be paid.
- Applicant must not have received utilities assistance from other federal, state and/or local program for the unit in which the applicant resides for the same month(s) requested in application (Duplication of Benefit).
- Must not have a conflict of interest with a member of City staff or Commissioners, or, if such a conflict arises, will follow procedures for a Waiver of Conflict of Interest (see certification).

Application Procedures

Application must be completed in its entirety. **Applications are processed on a first ready, first served basis.** Incomplete applications will be rejected until completed. Payments will be made directly to the utility provider.

All required documentation must be provided. Application will not be processed without required documentation. Incomplete applications may lose their place in line or be disqualified.

Required Documentation (Copies Only)

1. Proof of legal residency for all adults living at the residence: Ex. Copy of passport, alien resident card or government issued picture ID along with documentation that proves legal status in the US.
2. Social security cards for everyone residing at the residence, including children. If no social security cards are provided, applicants must provide Income Tax Returns for all adults residing at the residence.
3. Copy of most recent water utility bill.
4. Proof of income for 2020/2021 and the last 60-days from all sources for all household members. Ex. Copy of paystubs, unemployment letter, Social Security Award letter, etc.
5. Documentation of all other benefits such as food stamps, child support, annuity statements, etc.
6. **Proof of hardship due to COVID-19.** Ex. Job termination letter, unemployment verification letter or other proof of job loss or reduced hours on or after March 1, 2020.
7. Bank transaction history for previous 30-days.

Program Monitoring

For the next three (3) month period after the award of the grant, applicant is required to report any changes to living conditions, employment, and assistance for the file.

The City of Pompano Beach Office of Housing and Urban Improvement reserves the right to deny any submitted application if it is determined such application does not meet the spirit, intent and/or legal requirements for the program offered. Failure to comply with the preceding requirements or otherwise breaches of any grant requirements will result in the grantee being responsible to repay the grant amount awarded back to the City of Pompano Beach.