

Planning & Zoning Application Instructions

- 1) Go to www.pompanobeachfl.gov
- 2) Click on the Government tab at the top right of the page.



- 3) Choose the “Planning and Zoning” tile.



- 4) Scroll down to the “Submit an Application”.

Submit an Application

- 5) Click on “Submit a New Application via Camino.”

**Submit a New Application
via Camino**

6) You are now on the City of Pompano Beach Online Portal.

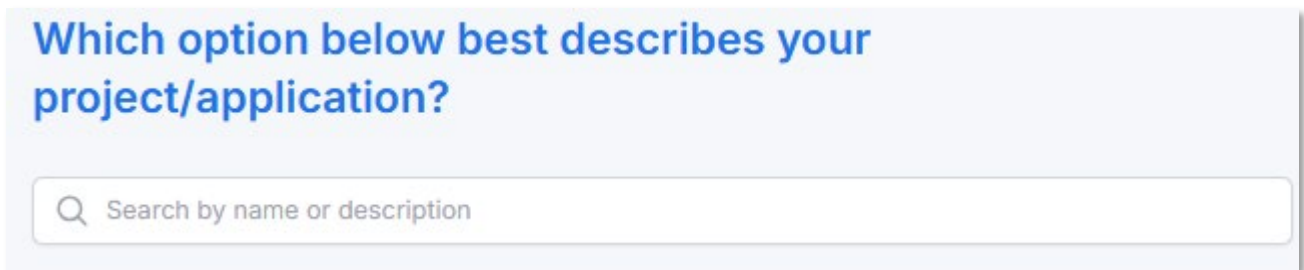
- *If you already have an account, sign in.*
- ***Please **do not** continue as a guest. You will not be able to submit as a Guest User, and Staff will not be able to see your submission.*
- *Once you have created your account, you will need to sign in.*

7) Once signed in, scroll down to the Property Development Applications (Planning & Zoning Forms) box.

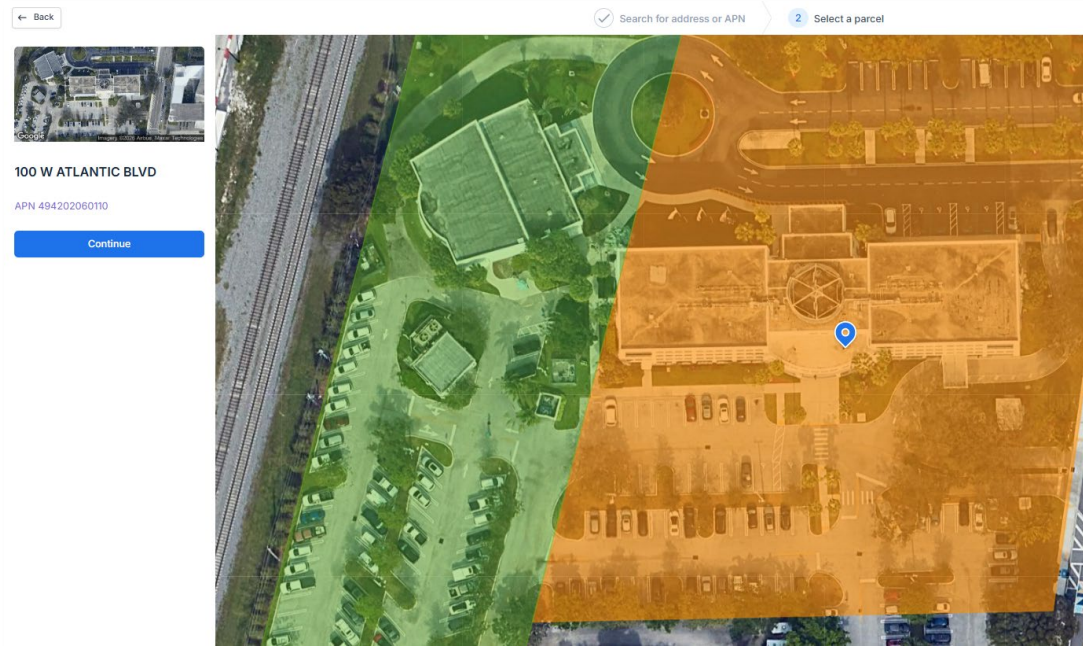


8) Scroll through the list of applications, & find the appropriate one for your project or concern.

9) Alternatively, you may use the search tool at the top of the page to search for your application.



- 10) Once on the application page, insert the project address and click on your parcel to begin. You can search by the address or the BPCA Parcel Number (APN). Choose the highlighted parcel with the **blue pin**.



- 11) Complete all required fields, and upload any required documents. Carefully read all instructions to ensure a complete application.
- 12) Once completed, pay for any fees (if applicable), & press the submit button. **Note** – Most Planning & Zoning fees are invoiced AFTER the application is submitted and processed.