

## Definition of Terms

### **POLICY –**

is an issue that needs direction or a policy decision by the Commission; or needs a major funding decision by the Commission; or an issue that needs Commission leadership by the governing body in the community; or with other governmental bodies (city government, other city governments, state government, federal government) – questions of “WHAT: IS THE DIRECTION; IS THE GOAL; IS THE BUDGET OR RESOURCES; IS THE CITY'S POLICY OF REGULATION?”

### **MANAGEMENT –**

a management action which the Commission has set the overall direction and provided initial funding (e.g. phased project), may require further Commission action on funding; or a major management project particularly multiple years (e.g. upgrade to the information system)-questions of “HOW: DO WE ADDRESS THE ISSUE, MANAGE THE CITY; IMPLEMENT A DECISION OR PROGRAM; CAN WE IMPROVE THE MANAGEMENT OR ORGANIZATIONAL PROCESS?”

### **MANAGEMENT IN PROGRESS –**

a management or organization action which Commission has set the direction, needs staff work before going to Commission for direction next year or beyond, no choice mandated by an outside governmental agency or institution, management process improvement budgeted or funded by the Commission.

### **MAJOR PROJECT –**

a capital project funded in the CIP or by Commission action which needs design or to be constructed (e.g. Road project, city facility project, park project, etc.).

### **ON THE HORIZON –**

an issue or project that will not be addressed during the year by management or the Commission but should be addressed in the next five years; it could become an action item for this year if another party moves the issue or project forward-it depends on them.

# **City of Pompano Beach Policy Agenda FY 2017 Targets for Action**

## **TOP PRIORITY**

**Short-Term Rentals: City-Wide Actions**

**Northwest CRA: County Resolution on CRA Extension**

**Dixie/Atlantic Intersection Improvements: Funding**

**Development Services: Process/Regulations Assessment and  
Actions**

**City Beautification Program: I-95 Interchanges**

**Innovation District: Next Steps**

**Fishing Pier: Funding**

## **HIGH PRIORITY**

**City Cultural Arts Support for Schools: Role and Action**

**Homeless Strategy and City Actions**

**Open Dumping Control: Policy and Compliance**

**MLK Redevelopment: Next Steps**

**East McNab Road:**

**Bridge Replacement and Aesthetic Improvements**

**Commuter Rail Station in Downtown: Advocacy**

**East Transit-Oriented Corridor (ETOC):**

**Rezoning and Zoning Code Amendments**

**Broward NEXT Comprehensive Plan Update: Sea Level Rise**

## **MODERATE PRIORITY**

**Broward Outfall Shutdown: Direction**

**Code Enforcement/Compliance: Chronic Problems and Actions**

**License Plate Readers: Expansion to Barrier Island**

**Neighborhood Plans: Completion and Implementation**

**Isle of Capri Hotel Development: Expansion**

**New Alternative Revenue Sources: Direction**

# **City of Pompano Beach Management Agenda FY 2017 Targets for Action**

## **TOP PRIORITY**

**Code Compliance: Repeat Violators**

**Cultural Center Programming: Direction**

**Senior Housing Needs Assessment Report with Options**

**Corridor Studies: Completion**

**Major Hotel Development Projects**

**Amphitheater Development: Management and Capital  
Improvements**

**Storage Tank and Field Operations Building**

**Development Services Department: Improvements**

**Fire Assessment Fee: Direction**

## **HIGH PRIORITY**

**Housing Rehabilitation Program: Implementation**

**Emergency Home Repairs Program**

**Turf Field Study**

**Public Art Master Plan: Update Plan and Projects**

**Parks and Open Space Policy and Land Acquisition**

**Utility Rates: Direction – Water, Wastewater, and Reuse**

**Stormwater Rates: Direction**

**Sponsorship Program: Development and Agreements**

**Bulk Waste Collection Policy: Implementation**

**City Fees Structure: Comprehensive Review**

**Five-Year Financial Plan with Projections**

**Municipal Services Complex Master Plan**

**Pompano Beach Emergency Operations Center (EOC)**

# **City of Pompano Beach Action Outlines FY 2017**





## **ACTION CITY BEAUTIFICATION PROGRAM: I-95 INTERCHANGES**

### **PRIORITY**

*Policy – Top*

#### Key Issues

- I-95 Interchanges (3) Atlantic Boulevard, Copans Road, and Sample Road: Landscaping, Irrigation, Trees, Turf – Total of 7 Ramps
- Wayfinding
- Water Access
- Electric Access
- Funding

#### Activities/Milestones

- |   |       |
|---|-------|
| 1. Gain FDOT Approval to enhance FDOT Rights of Way       | 4/17  |
| 2. Select Landscape Architect for Design                  | 6/17  |
| 3. Complete Landscape/Irrigation Design                   | 12/17 |
| 4. Commission Decision: Approval of Amendment to FDOT/MOA | 1/18  |
| 5. Procure/Approve Contractor to construct project        | 3/18  |
| 6. Complete Construction of Phased I-95 projects          |       |
| a. Copans Road  | 8/17  |
| b. Sample Road  | 3/19  |
| c. Atlantic Boulevard                                     | 3/20  |

**Responsibility: Public Works**

## **ACTION CITY CULTURAL ARTS SUPPORT FOR SCHOOLS: ROLE AND ACTIONS**

### **PRIORITY**

*Policy – High*

#### Key Issues

- Arts and Culture
- School Ratings
- City Role
- City Actions
- City Funding
- City “in-kind” Actions
- Private Sector Involvement

#### Activities/Milestones

- |  |      |
|--|------|
| 1. Complete survey with Principals and analysis of current school activities and needs | 5/17 |
| 2. Finalize report with options/recommendations  | 8/17 |
| 3. Commission Direction: Confirmation, Expectations, Issues, Desired Outcomes          | 9/17 |

**Responsibility: Assistant City Manager**

## ACTION HOMELESS STRATEGY AND CITY ACTIONS

**PRIORITY**

*Policy – High*

### Key Issues

- City Role
- City Actions
- City Funding

### Activities/Milestones

1. Identify problems/issues and potential actions from affected department
2. Develop report with recommendations
3. Commission Report: Report with Recommendations

### Time

3/17

3/17

4/17

Responsibility: Assistant City Manager, Task Force:  
BSO, Code, Park and Recreation, CRA,  
CDBG, Fire, Hospitals

## ACTION OPEN DUMPING CONTROL: POLICY AND COMPLIANCE

**PRIORITY**

*Policy – High*

### Key Issues

- Unlimited Bulk Pick Up (once a week)
- Cameras at “Hot Spots”
- Compliance/Enforcement
- Penalties

### Activities/Milestones

1. Review current practices problem “Hot Spots”, including Bulk Pick Up (once a week) – cost out
2. Finalize report with options
3. Commission Report: Direction

### Time

1/17

7/17

7/17

Responsibility: Public Works

<b>ACTION      NEIGHBORHOOD PLANS: COMPLETION AND IMPLEMENTATION</b>		<b>PRIORITY</b>
		<i>Policy – Mod</i>
<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
<ul style="list-style-type: none"> <li>• Land Use and Zoning</li> <li>• Lighting</li> <li>• Convenience Store Acquisition</li> <li>• Sale of NW 31<sup>st</sup> Avenue Properties</li> <li>• Projects</li> <li>• Implementation Funding</li> <li>• Potential Partners – Private and/or Non-Profit</li> <li>• Resident/Business Involvement</li> </ul>	A. Collier City Plan (CRA)	
	1. Complete Plan	4/17
	2. Commission Review/Decision	
	B. Fairview Plan	
	1. Complete Plan	5/17
	2. Commission Review/Decision	
	C. Highlands Plan	
	1. Complete Plan	5/18
	2. Commission Review/Decision	
	D. Cresthaven Plan	
	1. Complete Plan	5/18
	2. Commission Review/Decision	
On the Horizon: 2018 – 2022		
	E. Old Pompano	
	F. Liberty Park	
	G. Sanders	
	H. Kendall Green	
Responsibility: Development Services and CRA		

## ACTION CODE COMPLIANCE: REPEAT VIOLATORS

**PRIORITY**

*Mgmt – Top*

### Key Issues

- Recurring and Repeat Code Violators.
- Blighting Influences. “Broken Window” Theory.
- Achieving Compliance Through Alternate Enforcement Methods.
- Legal Challenges.

### Activities/Milestones

1. Complete Assessment of all properties located on main corridors (12 Identified)
2. Prepare Report for City Manager
3. Identify 50 most problematic commercial and industrial zoned properties with current code related violations and outstanding recorded Liens.
4. Prepare Report for City Manager
5. With the assistance of the City Attorney’s Office, evaluate effectiveness of foreclosure process and/or prosecution through County Court system.
6. Identify 50 most problematic residential zoned properties with current code related violations and outstanding recorded Liens.
7. Prepare Report for City Manager
8. With the assistance of the City Attorney’s Office, evaluate effectiveness of foreclosure process and/or prosecution through County Court system.

### Time

Responsibility: Code Compliance/City Attorney’s Office

## ACTION CULTURAL CENTER PROGRAMMING: DIRECTION

### PRIORITY

Mgmt – Top

#### Key Issues

- Selection of Cultural Affairs Manager
- Contract for programming of Cultural Arts Center
- Balancing national, international and local programming

#### Activities/Milestones

1. Hire Cultural Affairs Manager 6/17
2. Assess the current level of programs and determine future needs, including school survey with Principals 7/17
3. Develop policies and guidelines for facility usage 9/17
4. Commission Decision: Facility Programming, Policies and Guidelines 10/17

#### Time

Responsibility: Assistant City Manager

## ACTION SENIOR HOUSING NEEDS ASSESSMENT: REPORT WITH OPTIONS

### PRIORITY

Mgmt – Top

#### Key Issues

- Senior housing needs
- City Role
- Housing Types
- Potential Funding Sources
- Locations

#### Activities/Milestones

1. Identify Senior housing needs using HUD data from the 2015 – 2020 Consolidated Plan, Broward Housing Council Annual Report and Lambert Pompano Beach Housing Study 7/17
2. Prepare and provide recommendations to the City Manager for addressing the identified Senior housing needs including housing type and potential funding sources 7/17
3. Finalize report 9/17
4. Commission Report: Review and Direction 10/17

Responsibility: OHUI

## ACTION HOUSING REHABILITATION PROGRAM: IMPLEMENTATION

**PRIORITY**

*Mgmt – High*

### Key Issues

- Florida Division of Emergency Management Residential Construction Wind Mitigation Program (RCMP)
- Projects
- Funding Level

### Activities/Milestones

1. Allocate available CDBG and SHIP entitlement funding,
2. Advertise program availability
3. Review applications on first come, first served basis
4. Prepare project specifications, procure contractors and perform necessary construction.
5. Use funds from State's competitive RCMP grant.
6. Identify eligible homes and homeowners using Rehabilitation and Emergency Program waiting list.
7. Review applications
8. Procure contractors using same processes as above and perform necessary Wind Mitigation construction in accordance with the RCMP contract between Pompano and the State
9. Complete eligible rehabilitation projects for qualified applicants

### Time

Responsibility: OHUI

**ACTION    EMERGENCY HOME REPAIRS PROGRAM****PRIORITY***Mgmt – High*Key Issues

- Projects
- Funding Level

Activities/Milestones

1. Allocate available CDBG and SHIP entitlement funding
2. Advertise program availability
3. Review applications on first come, first served basis
4. Prepare project specifications
5. Procure contractors and perform necessary construction.
6. Complete eligible emergency repair projects for qualified applicants

Time

Responsibility: OHUI

**ACTION    TURF FIELD STUDY****PRIORITY***Mgmt – High*Key Issues

- Funding for Study
- Use of fields
- Projects
- Funding for Projects
- Maximum Usage

Activities/Milestones

1. Prepare Budget proposal with project scope and costs
2. Commission Budget Workshop: Direction
3. Commission Decision: FY18 Budget-funding
4. Contract with a Turf Management company to devise a study of the conditions of the fields, make recommendations of maximum usage and provide further recommendations
5. Complete Study with Recommendations
6. Review by City Manager
7. Commission Presentation: Study and Direction

Time

5/17

7/17

9/17

10/17

TBD

TBD

TBD

Responsibility: PRCA

**ACTION PUBLIC ART MASTER PLAN:  
UPDATE PLAN AND PROJECTS**

**PRIORITY**

*Mgmt – High*

Key Issues

- Projects
- Funding

Activities/Milestones

1. Update an Annual Public Art Plan
2. Identify projects:
3. Complete projects

Time

8/17

Responsibility: Development Services

**ACTION PARKS AND OPEN SPACE POLICY AND LAND  
ACQUISITION**

**PRIORITY**

*Mgmt – High*

Key Issues

- Location/Parcels
- Funding
- Acquisition

Activities/Milestones

1. Update current Parks and Open Space Study
2. Prepare Report with Recommendations
3. Commission Decision: Direction and Funding
4. Commission Decision: Land Acquisition

Time

Responsibility: PRCA



► **Management in Progress 2017**

	TIME
1. Parks, Recreation and Cultural Arts Master Strategic Plan: Update (Commission Presentation)	4/17
2. Recreation Fees: Analysis of Cost Recovery, Report, Direction (Commission Budget Decision 7/17)	4/17
3. Teen College Tour Program: Development, Funding (Commission Budget Decision 7/17)	5/17
4. CRS Format Conversion:	
A. Code Amendment 5/17	7/17
B. FEMA	10/17
5. Broward Schools: Quarterly Update Reports	TBD
6. NSP Local Affordable Housing Revolving Loan Program: Update Report	6/17
7. Wind Mitigation Program: Round 2 Completion	6/17
8. Revolving Loan Program (CDBG): Marketing	6/17
9. 1 <sup>st</sup> Time Home Buyers Program: 10 Homebuyers	6/17
10. CDBG Consolidated Plan: Annual Update (Commission Decision)	8/17
11. Traffic Crash Analysis and Follow Up Action	2/17
12. City Vista Mixed Use Development (CRA)	12/17
13. Mullet Alley Open Space, Beer Garden Design (CRA) Construction	7/17-6/18
14. Harbor Village Parking (350 Spaces) (CRA): Land Acquisition	7/17

► **Major Projects 2017**

	TIME
1. Fishing Pier:	
a. Commission Approval: GMP Contract	4/17
b. Corps of Engineer Permit	4/17
c. Construction	6/17-12/18
2. Briny Avenue Project	8/17
3. Charlotte Burrie Community Center: Site Selection	12/17
4. Public Library/Cultural Center Project: Opening	4/17
5. Downtown Plaza Project (CRA)	1/17

### ► Major Projects 2017 (continued)

	TIME
6. Community Park Shelters Project (3):	5/17
a. Highlands Park Basketball Court Resurfacing Project	
b. Hunter's Manor Playground Surface Project	
c. North Andrews Avenue Landscaping Update Project	
7. Palm Aire Community Main Entryway Beautification: Sign	1/18
8. Palm Aire Lakes Dredging Project: Spoils (City Attorney) Quarterly Report	4/17
9. Old Pompano Infrastructure Improvement Project (Section 8 Program) Construction	9/17
10. Linear Park Project (soccer academy):	
a. Land Acquisition	5/17
b. Design	10/17
11. 31 <sup>st</sup> Avenue Park Project:	
a. Agreement	5/17
b. Design	12/17
12. Wayfinding Signs: Installation (4)	8/17
13. Alsdorf Park Boat Parking Improvements:	
a. Permit	3/17
b. Construction	12/17
14. Pool/Aquatic Center: (Pump House, Classroom/Retail Space) Design	
15. Sandspur Park: Pavilion, Restrooms, Parking	12/17
16. Mitchell Moore Park: Sunshade, Concession Building Renovation	12/17
17. McNair Park: Restrooms/Concession Building Renovation	12/17
18. North Pompano Park: Hardscape/Landscape, Building Design/Renovation	10/17-4/18
19. Atlantic Boulevard Bridge Improvements:	
a. City Bond Decision	4/17
b. Construction	8/17-3/18
20. 10 <sup>th</sup> Street Beautification:	
a. 5 <sup>th</sup> Avenue to Community Park	12/17
b. Community Park to Federal Highway	12/17

**GOAL 2****PREFERRED PLACE TO DO BUSINESS****ACTION    NORTHWEST CRA: COUNTY RESOLUTION  
ON CRA EXTENSION****PRIORITY***Policy – Top*Key Issues

- Mediation
- Potential Settlement

Activities/Milestones

1. Court Date

Time

9/17

Responsibility: CRA

**ACTION    INNOVATION DISTRICT: NEXT STEPS****PRIORITY***Policy – Top*Key Issues

- MLK Streetscape
  - Private Developers
  - Drainage Improvement
  - Gateway Design
- 
- MLK Streetscape
  - Private Developers
  - Drainage Improvement
  - Gateway Design

Activities/Milestones

- A. Private Developers
  1. Issue RFQ: Brokers
  2. Evaluate Responses and prepare Recommendations
  3. CRA: Decision
- B. Drainage
  1. Evaluate responses
  2. CRA: Decision
  3. Complete Public/Private partnership for drainage design
- C. Innovation Gateway
  1. Issue RFP for Innovation Gateway
  2. Evaluate Responses and prepare Recommendations
  3. CRA: Decision

Time

4/17

11/17

12/17

5/17

6/17

7/18

5/17

8/17

9/17

Responsibility: CRA

## ACTION MLK REDEVELOPMENT: NEXT STEPS

**PRIORITY**

*Policy – High*

### Key Issues

- Interlocal Agreement
- Gateway Design
- Land Acquisition
- Funding

### Activities/Milestones

- |                        |                                  |       |
|------------------------|----------------------------------|-------|
| A. Gateway             | 1. CRA: Interlocal Agreement     | 5/17  |
|                        | 2. Issue RFQ for Gateway         | 5/17  |
|                        | 3. Evaluate Responses            | 8/17  |
|                        | 4. CRA: Decision                 | 9/17  |
| B. Land Acquisition(s) |                                  |       |
|                        | 1. Continue assembly of property | 12/17 |

### Time

Responsibility: CRA

## ACTION COMMUTER RAIL STATION IN DOWNTOWN: ADVOCACY

**PRIORITY**

*Policy – High*

### Key Issues

- Advocacy
- Strategies

### Activities/Milestones

- |                         |         |
|-------------------------|---------|
| 1. Investigate FEC plan | 2/17    |
| 2. Commission Update    | 3/17    |
| 3. Lobby/Advocacy       | Ongoing |

### Time

Responsibility: Economic Development

## ACTION CORRIDOR STUDIES: COMPLETION

### A. Powerline Road

### B. Copans Road

### C. Andrews Avenue

#### PRIORITY

*Mgmt – Top*

#### Key Issues

- Scope of Studies
- Contractor
- Funding
- Corridor Vision
- Projects
- Land Use
- Redevelopment Opportunities

#### Activities/Milestones

1. Release an RFP for Studies 1/18
2. Evaluate Responses and Prepare Recommendations 3/18
3. Commission Decision: Award Contract for Studies 4/18
4. Complete Studies 6/19

#### Time

Responsibility: Development Services

► **Management in Progress 2017**

1. Local Preference Program Ordinance:
  - a. Commission Decision
  - b. Local Businesses Events – City Solicitation
2. City Vista Mixed-use Development (MLK Boulevard)
3. Film Permit Processing
4. Airport Wildlife Hazard Assessment and Management Plan
5. Corridor Studies Brochures (Series)
6. Invitation to Bid Threshold: Commission Decision

**TIME**

4/17  
4/17  
12/17  
Ongoing  
12/17  
12/17  
3/17

► **Major Projects 2017**

1. MLK Boulevard Reconstruction Project:
  - a. Phase 2: Complete
  - b. Phase 3: Design
2. Air Park Runway/Taxiway Marking and Striping Project
3. Air Park Administration Building Renovation Project: Design (link to NE 10<sup>th</sup> Street Project)
4. Air Park Main Entrance Gate Project
5. Air Park Taxiway Delta Rehabilitation Project: Construction

**TIME**

6/17  
5/17-5/18  
9/17  
12/17  
12/17  
2/18

**GOAL 3****PREFERRED PLACE TO VISIT****ACTION FISHING PIER: FUNDING****PRIORITY***Policy – Top*Key Issues

- Funding Mechanism

Activities/Milestones

1. Finalize financing plan 1/17
2. Commission Decision: Financing Plan 2/17
3. Extend terms with FDEP Agreement 5/17
4. Commission Decision: Authorization GO Bond Referendum Resolution (Bond proceeds to reimburse City Reserves) 3/17
5. Commission Decision: Initial Commitment of Reserve Funds to GMP contract for construction 4/17
6. Close on GO Bonds and reimburse City Reserve Funds 1/18

Time

Responsibility: Finance

**ACTION ISLE OF CAPRI HOTEL DEVELOPMENT: EXPANSION****PRIORITY***Policy – Mod*Key Issues

- Future of Isle of Capri

Activities/Milestones

1. Meet with ownership 2/17
2. Commission Report: Update 5/17

Time

Responsibility: Economic Development

## ACTION MAJOR HOTEL DEVELOPMENT PROJECTS

**PRIORITY**

*Mgmt – Top*

Key Issues

Activities/Milestones

Time

- A. I-95/Atlantic – Innovation District
- B. Hilton – Pier Village

Responsibility: CRA

## ACTION AMPHITHEATER DEVELOPMENT: MANAGEMENT AND CAPITAL IMPROVEMENTS

**PRIORITY**

*Mgmt – Top*

Key Issues

Activities/Milestones

Time

- Project Scope
- Funding
- Contractor

1. Issue RFP for management and capital improvements of Amphitheater to include the addition of a roof
2. Review of RFP respondents by selection committee
3. Commission Decision: Award Contract

5/17

7/17

9/17

Responsibility: PRCA



► **Management in Progress 2017**

1. Water Taxi Service:
  - a. RFP
  - b. Commission Decision
  - c. Direction/Funding
2. Special Event Development: Goal(s), City's Actions, Potential Partners, Funding

**TIME**

2/17

4/17

7/17

12/17

► **Major Projects 2017**

1. Shipwreck Park Development – New Reef Project/Permitting
2. Blanche Ely House Museum Renovation and Organization  
Structure/Programming:
  - a. Commission
  - b. Design
3. Visitor Center:
  - a. Construction
  - b. Service Agreement
4. Dock for Water Taxi:
  - a. Permitting: N. Riverside Park
  - b. Commission Decision: Funding

**TIME**

7/17

3/17

11/17

3/17

4/17

3/17

4/17

<b>GOAL 4</b>	<b>SUPERIOR CAPACITY FOR GROWTH THROUGH QUALITY, SUSTAINABLE DEVELOPMENT</b>
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<b>ACTION</b>	<b>DIXIE/ATLANTIC INTERSECTION IMPROVEMENTS: FUNDING</b>	<b>PRIORITY</b>
		<i>Policy – Top</i>
<u>Key Issues</u>	<u>Activities/Milestones</u>	<u>Time</u>
<ul style="list-style-type: none"><li>• Public Input</li><li>• Design</li><li>• Funding Mechanism</li><li>• Timing</li></ul>	A. Funding <ul style="list-style-type: none"><li>1. Commission Decision: GO Bond Package/Funding from FDOT</li></ul> B. Conceptual Design <ul style="list-style-type: none"><li>1. Conduct Public Meeting</li><li>2. Prepare Report on Conceptual Design</li><li>3. CRA Board: Direction [Construction]</li></ul>	8/17     6/17 8/17  9/17
Responsibility: CRA		

## **ACTION EAST MCNAB ROAD: BRIDGE REPLACEMENT AND AESTHETIC IMPROVEMENTS**

**PRIORITY**
*Policy – High*
Key Issues

- Design Options
- Bridge Replacement
- Funding

Activities/Milestones

- |  |              |
|--|--------------|
| A. McNab Road Bridge Replacement                       |              |
| 1. Commission Decision: Funding                        | 7/18         |
| 2. Complete Design/Permitting                          | 1/19         |
| 3. Initiate Construction                               | TBD          |
| 4. Complete Construction                               | 6/20         |
| B. McNab Road Corridor Beautification                  |              |
| 1. Initiate and Complete Phase I Design                | 4/17 – 8/17  |
| 2. Initiate and Complete Phase II Design               | 10/17 – 5/18 |
| 3. Commission Decision: Construction Funding (GO Bond) | 7/18         |
| 4. Initiate Construction                               | ?            |
| 5. Complete Construction                               | 7/19         |

Time
**Responsibility: City Engineer**

## **ACTION EAST TRANSIT-ORIENTED CORRIDOR (ETOC): REZONING AND ZONING CODE AMENDMENTS**

**PRIORITY**
*Policy – High*
Key Issues

- Land Use
- Zoning
- Traffic

Activities/Milestones

- |   |      |
|---|------|
| 1. Complete Traffic Analysis with Recommendations                         | 9/17 |
| 2. Planning and Zoning Board Recommendation: Rezoning and Code Amendments | 9/17 |
| 3. Commission Decision: Rezoning and Zoning Code Amendments               | 9/17 |

Time
**Responsibility: Development Services and CRA**

## **ACTION    BROWARD NEXT COMPREHENSIVE PLAN UPDATE: SEA LEVEL RISE**

**PRIORITY***Policy – High*Key Issues

- Amendments for Sea Level Changes

Activities/Milestones

1. Issue RFP for Update
2. Commission Decision: Contract
3. Complete Update

Time

3/17  
7/17  
12/18

Responsibility: Development Services
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## **ACTION    BROWARD OUTFALL SHUTDOWN: DIRECTION**

**PRIORITY***Policy – Mod*Key Issues

- Working with Broward County
- Financial Analysis
- Environmental Impact Analysis
- Cost
- City Actions
- Overall Direction

Activities/Milestones

1. Brief City Commissioners

Time

3/17

Responsibility Utilities
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## **ACTION    STORAGE TANK AND FIELD OPERATIONS BUILDING**

**PRIORITY***Mgmt – Top*Key Issues

- Land acquisition
- Funding
- Design
- Construction

Activities/Milestones

1. Acquire Land: One of 5 properties has been purchased (2016).
2. Apply for grants and State Revolving Loan Funds
3. Acquire Additional Land: 4 of 5 properties
4. Design booster station storage tank (once properties are acquired)
5. Initiate Construction

Time

Completed  
12/17  
12/18  
12/19  
12/20

Responsibility: Utilities
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► **Management in Progress 2017**

	TIME
1. Bicycle Safety Rodeos (2)	3/17-8/17
2. Engineering Design Standards: Revision/Update	Ongoing
3. Wastewater Capacity Management Operating Management Assessment	6/17-6/21
4. Canal Cleaning and Debris Removal Boat: Purchase	8/17
5. Tree Inventory: Phase 2 Completion	4/18
6. Community Resiliency Position: Hired, Commission Decision, Funding	11/17
7. Tree Removal and Replacement Accounting System for City and CRA Projects: Development Administrative Policy	1/18
8. Water Conservation Program: Report	10/17
9. Reuse Connection Program: Report	10/17
10. Pavement Condition Survey:	9/17
a. Survey	
b. Commission Decision	
c. Funding	

## ► Major Projects 2017

	TIME
1. GPS Projects:	Ongoing
a. Utilities	
b. Public Works	
2. Annual Reuse Water Mains Projects: North of NE 14 <sup>th</sup> Trunk Line to Light House Point:	8/17-8/18
a. Reuse Trunk Line in NE Pompano and Lighthouse Plant	
3. Wastewater Lift Stations Rehabilitation:	
a. #106	
b. #107	
c. #143	
4. Control Panel Updates:	
a. #10	
b. #42	
c. #43	
d. #112	
5. Lift Stations Flow Meter and Discharge Valve Replacement:	
a. #61	
b. #86	
6. Inter Utility Water Connections: Construction: 1 <sup>st</sup> Margate Connection	10/17
7. Stormwater Tidecheck Valves on the Barrier Island to Prevent Flooding of the Stormwater System: Location, Analysis, Installation, Completion	10/17
8. Reuse Storage Tank NE 3 <sup>rd</sup> Avenue:	
a. Land Acquisition	2/17
b. Grant	5/17
c. Construction	
d. Commission Decision (GO Bond)	
9. Drainage System and Alley Repaving [NE 26 <sup>th</sup> Avenue and NE 28 <sup>th</sup> Avenue]	
10. New Sidewalk Projects (\$100,000)	9/17
11. Electric Backbone Water Plant (Phase III, IV, V)	
12. Building Hardening:	
a. Water Treatment Building – Phase I	
1. Design	6/17
2. FEMA Funding	2018
b. Water Treatment Building – Phase II & III (FY 2108)	
13. Water Filler Re-Build (14):	
a. Design	10/17
b. SRF Funding	2018
14. Avondale Drainage and Swales Project:	
a. SRF	3/17
b. Construction	2018
15. Annual Wastewater Collection System Pipe Lining	

► **Major Projects 2017 continued**

- 16. Annual Manhole Rehabilitation Projects
- 17. Deep Water Well Re-Lining
- 18. Water Treatment Plant Coagulation Project: Design

TIME
4/17
12/17

**GOAL 5****QUALITY AND AFFORDABLE CITY SERVICES****ACTION DEVELOPMENT SERVICES: PROCESS/  
REGULATIONS ASSESSMENT AND ACTIONS****PRIORITY***Policy – Top*Key Issues

- Overall Performance
- Degree of Regulations
- Customer Service
- Assessment Report: Scope
- Action Plan with Deliverables and Times
- 6 Month Evaluation

Activities/Milestones

1. Complete initial assessment
2. Commission: Report with Recommendations and Direction
3. Implement Action Plan

Time

7/17

8/17

9/17

Responsibility: Assistant City Manager

**ACTION CODE ENFORCEMENT/ COMPLIANCE:  
CHRONIC PROBLEMS AND ACTIONS****PRIORITY***Policy – Mod*Key Issues

- Chronic Problem Areas
- Commercial
- Residential
- Action Plan

Activities/Milestones

1. Prepare Report with Recommendations
2. Commission: Presentation

Time

4/17

5/17

Responsibility: Code Compliance



## **ACTION LICENSE PLATE READERS: EXPANSION TO BARRIER ISLAND**

**PRIORITY**

*Policy - Mod*

### Key Issues

- Funding
- Location

### Activities/Milestones

- |                                  |       |
|----------------------------------|-------|
| 1. Issue RFP                     | 3/17  |
| 2. Evaluate RFP                  | 5/17  |
| 3. Commission Decision: Contract | 6/17  |
| 4. Complete Installation         | 12/17 |

Responsibility: BSO

## **ACTION NEW ALTERNATIVE REVENUE SOURCES: DIRECTION**

**PRIORITY**

*Policy – Mod*

### Key Issues

- Revenue Options
- Corporate Sponsorship

### Activities/Milestones

- |  |            |
|--|------------|
| 1. Prepare RFP for Study                 | 3/17       |
| 2. Commission Decision: Contract Awarded | 5/17       |
| 3. Complete Study and Develop Policy     | 10/17      |
| 4. Commission Decision: Policy           | 10/17      |
| 5. Initiate direction, implementation    | 11/17-4/18 |

Responsibility: Finance

## **ACTION DEVELOPMENT SERVICES DEPARTMENT: IMPROVEMENTS**

**PRIORITY**

*Mgmt – Top*

### Key Issues

- Department Assessment
- Customer Service Improvements
- Improved Operating Efficiencies
- Improved Accuracy

### Activities/Milestones

- |   |       |
|---|-------|
| 1. Implement Site Plan (DRC) Improvement Process  | 12/17 |
| 2. Add ePlan Customer Service Survey  | 4/17  |
| 3. Evaluate clarity/helpfulness of written comments   | 5/17  |
| 4. Form an Evaluation Committee (DS, EDC, CRA, development community) to revisit recommendations provided to improve service and to recommend additional improvements | 7/17  |

Responsibility: Development Services

**ACTION FIRE ASSESSMENT FEE: DIRECTION****PRIORITY***Mgmt – Top*Key Issues

- Rising Costs in Fire Department
- Future Obligations/Requests
- Trend of Fire Assessment Revenue Receipts (flat)

Activities/Milestones

1. Review Fire Assessment Program
2. Retain outside counsel to provide legal assistance, draft preliminary rate resolution, prepare required public notice and assist with implementation
3. Prepare Report with Recommendations for City Manager (including increasing the Fire Assessment incrementally over the next 5 years to generate 50% of the department's operating budget – currently 37%).
4. FY18 Budget Meeting with the City Manager
5. Commission Budget Workshop
6. Commission Budget Decision: FY18 Budget Funding

Time

2/17

3/17

3/17

4/17

5/17

9/17

Responsibility: Fire Department

**ACTION CITY FACILITIES: CONDITION ASSESSMENT AND PLAN****PRIORITY***Mgmt – Top*Key Issues

- Scope of Project
- Funding of Study
- Consultant Selection
- Data Collection
- Condition Assessment
- Capital Forecasting
- Preventive Maintenance
- Implementation Steps
- Commission Adoption/Acceptance

Activities/Milestones

1. Prepare Budget Proposal for FY18
2. Commission Budget Workshop
3. Commission Budget Decision FY18 Budget Funding
4. Define Project Scope
5. Hire Consultant
6. Complete data collection
7. Complete Assessment and Draft Plan
8. Present Assessment and Draft Plan to City Manager
9. Commission Decision: Plan Review and Direction

Time

5/17

7/17

9/17

10/17

11/17

3/18

6/18

7/18

8/18

Responsibility: Public Works

**ACTION UTILITY RATES: DIRECTION****PRIORITY***Mgmt – High***A. WATER****B. WASTEWATER****C. REUSE**Key Issues

- Utility Bonds
- Annual Rate Study
- Recommendations

Activities/Milestones

1. Evaluate current rate structure for sufficiency
2. Prepare Report with Recommendations to City Manager
3. Commission Budget Workshop
4. Commission Decision: Rate Increase

Time

5/17

6/17

7/17

9/17

Responsibility: Utilities

**ACTION STORMWATER RATES: DIRECTION****PRIORITY***Mgmt – High*Key Issues

- Utility Bonds
- Annual Rate Study
- Recommendations

Activities/Milestones

1. Evaluate current rate structure for sufficiency (through 2023)
2. Prepare Report with Recommendations to City Manager
3. Commission Budget Workshop
4. Commission Decision: Rate Increase

Time

5/17

6/17

7/17

9/17

Responsibility: Utilities

## **ACTION      SPONSORSHIP PROGRAMS: DEVELOPMENT AND AGREEMENTS**

<b>PRIORITY</b>
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<i>Mgmt – High</i>
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### Key Issues

- Non-Ad Valorem Revenue Sources
- Sponsorship Opportunities
- Marketing Program

### Activities/Milestones

- |   |              |
|---|--------------|
| 1. Issue formal solicitation to engage a consultant           | 3/17         |
| 2. Select a consultant and negotiate a contract for Phase I   | 6/17         |
| 3. Consultant completes Phase I assessment                    | 9/17         |
| 4. Present draft sponsorship policy to Commission             | 11/17        |
| 5. Consultant seeks and negotiates initial sponsorships       | 12/17 – 6/18 |
| 6. Commission Decision(s): Individual Agreements for Approval | 7/18         |

### Time

Responsibility: Assistant City Manager
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## **ACTION      BULK WASTE COLLECTION POLICY: IMPLEMENTATION**

<b>PRIORITY</b>
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<i>Mgmt – High</i>
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### Key Issues

- Commission Desired Outcomes
- Potential Financial Impact to Garbage Bill
- Effective Enforcement
- Pilot Project

### Activities/Milestones

- |  |       |
|--|-------|
| 1. Commission: Individual Briefings  | 3/17  |
| 2. Implement Pilot Program   | 4/17  |
| 3. Complete Pilot Program  | 7/17  |
| 4. Prepare Report with Recommendations to City Manager                     | 8/17  |
| 5. Commission Decision: Revised Ordinance and Contract to implement policy | 9/17  |
| 6. Implement new policy  | 10/17 |

### Time

Responsibility: Public Works
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## ACTION CITY FEES STRUCTURE: COMPREHENSIVE REVIEW

<b>PRIORITY</b>
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<i>Mgmt – High</i>
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### Key Issues

- Frequency of Rates/Charges Evaluation.
- Economic Conditions
- Financial Policies
- Federal & State Regulation of Rates
- Market Analysis
- Cost Recovery

### Activities/Milestones

- |   |       |
|---|-------|
| 1. Send fee structure survey to departments to determine the last time City fees were reviewed. | 6/17  |
| 2. Return of Completed Department Surveys.  | 7/17  |
| 3. Evaluate the results of the survey to determine whether further action is needed.            | 8/17  |
| 4. Review Current Rate Structure with Departments (if fee insufficient)                         | 8/17  |
| 5. Prepare Report with Recommendations to City Manager  | 9/17  |
| 6. Commission Decision: Rate Adjustments  | 10/17 |
| 7. Implement new fee/rate structures.   | TBD   |

Responsibility: Finance and Budget
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## ACTION FIVE-YEAR FINANCIAL PLAN WITH PROJECTIONS

<b>PRIORITY</b>
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<i>Mgmt – High</i>
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### Key Issues

- Underlying Assumptions
- Assessed Property Values
- Economic Conditions
- Financial Policies
- Federal and State Legislature
- Proposed Service Levels
- Results of GO Bond Referendum
- Expenditure Projections
- Revenue Projections

### Activities/Milestones

- |  |       |
|--|-------|
| 1. Initiate development of forecasting model (FY19 – FY23)   | 5/17  |
| 2. Input historical data into forecasting model (5 – 10 years)   | 6/17  |
| 3. Develop baseline for 5 year projection (2018 Adopted Budget)  | 9/17  |
| 4. Identify potential key variables with long range financial implications, such as revenue drivers, debt strategies, employee pension and healthcare plans, demands from residents and capital programs | 12/17 |
| 5. Incorporate key variables into forecasting model  | 4/18  |
| 6. Complete forecasting model for five year projections  | 7/18  |

Responsibility: Finance and Budget
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## ACTION MUNICIPAL SERVICES COMPLEX MASTER PLAN

### PRIORITY

*Mgmt – High*

#### Key Issues

- Funding
- Master Plan
- Land Acquisition
- Design
- Phased Construction

#### Activities/Milestones

- |  | <u>Time</u> |
|--|-------------|
| 1. Hire Master Plan Consultant           | 6/16        |
| 2. Complete Master Plan                  | 2/18        |
| 3. Commission Decision: Land Acquisition | 6/18        |
| 4. Complete Design                       | 2/19        |

[Construction 2019 – 2022]

Responsibility: Public Works

## ACTION POMPANO BEACH EMERGENCY OPERATIONS CENTER (EOC)

### PRIORITY

*Mgmt – High*

#### Key Issues

- Size and Compatibility of Existing Fire Administration Facility (Station 63)
- Station 63 Fully Functioning Fire Station with Administrative Office/Support Space
- Expansion of Fire Department's Service Area

#### Activities/Milestones

- |   | <u>Time</u> |
|---|-------------|
| 1. Plan analysis for Pompano Beach Renewal Center | 3/15        |
| 2. Proposal included in GO Bond funding           | 1/17        |
| 3. City Commission Budget Workshop                | 7/17        |
| 4. GO Bond referendum                             | 9/17        |

Responsibility: Fire Department

## ► Management in Progress 2017

	TIME
1. Strategic Plan: Update	6/17
2. Collective Bargaining Agreements:	
a. Federation of Public Employees	4/17-9/17
b. IAFF: Wage Re-Opener	6/17-9/17
3. Real Estate Position: Hired	7/17
4. Electronic Payment to Vendor	8/18
5. Paperless Office Project: Purchasing, Finance, Human Resource, CMO	9/17
6. Email System: Upgrade	6/17
7. Asset Collection and Maintenance City-wide:	
a. Parks	10/18
b. Road Pavement	12/17
8. Utility Mobile Maps: Study	9/17
9. Damage Assessment Application: Enhancement	7/17
10. Debris Location Application: Enhancement	7/17
11. City Contracts: Electronic Data Base	9/17
12. Central Stores Standardization and Inventory Consolidation	3/18
13. P-Card Evaluation for Maximum Benefit: Process Guidelines	2/18
14. Personnel Files Scanning	12/19
15. Supervision in Government Seminar	3/17
16. Citywide Nondiscrimination and Harassment Training Program	2/17
17. Customer Service Training (2 Classes)	4/17
18. Health Insurance Contract and Self-funded Option Report	4/17
19. Online Employee Performance Management Program: Pilot Test – Utilities	12/17
20. Tuition Reimbursement Electronic Filing	11/17
21. Site Plan Review Process Improvements: Phase 1	12/17
22. "How to" Video on Permitting	10/17
23. Permitting and other Development Application Checklist: Development	6/17
24. New Educational Model for Outreach Forum: HOA Bi-Monthly	12/17
25. Risk Assessment Methodology for Internal Audit: Adoption	12/17
26. Global Audit Information Network [GAIN] Survey	5/17
27. Annual Report of Internal Audit Activities	1/18
28. Asset Management Software: Implementation:	
a. Reuse Plant	
b. Water Treatment Plant (2)	12/18
29. Field Operations Building Security Plan	4/17-6/17

► **Management in Progress 2017 (continued)**

	TIME
30. Meter Replacement Program: 200	9/17
31. Records Destruction Administrative Policy	8/17
32. Fire Rescue 52: Full Time Staffing	
33. Summer Youth Employment Program:	
a. Local Workforce Development Board (10)	2/17
b. New Horizon (100)	3/17
34. Volunteer Program: Enhancements	Ongoing
35. ISO Re-Evaluation	5/17
36. Parking Rate Analysis: Direction	5/17

► **Major Projects 2017**

	TIME
1. Public Safety Radio System Replacement (Broward County) P-25:	
a. Fire Radio: Grants Funding	7/17
b. BSO Radio: Exchange	
2. Public Safety Building (BSO) Improvements:	
a. Fire Suppression System	3/17
b. Roof	8/17
c. Air Conditioning Chiller	12/17
d. Firing Range (Broward County)	12/17
3. Golf Course Improvement Projects: Commission Decision	9/17
4. Fire Station 24:	
a. Design	6/17
b. Construction	10/17-10/18
5. Lifeguard Towers Replacement (2): Design/Build	12/17
6. Body Camera: Upload	1/17



**GOAL 6**

**BUILDING CONFIDENCE IN CITY  
GOVERNMENT**

► **Management in Progress 2017**

1. Streamlining Commission Agenda Process: Administrative Policy
2. Community Emergency Response Team [CERT]: Training
3. Boards/Commission Agenda Conversion

**TIME**

8/17

12/17

8/17

# **Policy Calendar 2017**

## MONTH

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February 2017
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1. Commission Report/Decision: Short Term Rentals
2. Commission Report: Open Dumping
3. Commission Decision: Pier Funding Direction
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

## **MONTH**

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<b>March 2017</b>
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- 1. Commission Update Report: Commuter Rail Station in Downtown**
- 2. Commission Decision: Invitation to Bid Threshold**
- 3. Commission Decision: Blanche Ely House Museum**
- 4. Commission Briefing: Broward Outfall Shutdown**
- 5. Commission Decision: Fishing Pier Authorization GO Bond Referendum Resolution**

## MONTH

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April 2017
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1. Commission Report: Short Term Rental Strategy and Actions and Action
2. Commission Decision: Homeless Strategy Report – Direction
3. Commission Decision: Collier City Neighborhood Plan (CRA)
4. Commission Presentation: Parks, Recreation, Cultural Arts Master Plan: Update
5. Commission Decision: Local Preference Ordinance
6. Commission Decision: Water Taxi Service
7. Commission Decision: Dock for Water Taxi
8. Commission Decision: Fishing Pier Commitment of Reserve Funds to GMP Contract for Construction

## MONTH

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May 2017
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1. Commission Decision: Fairview Neighborhood Plan
2. Commission Report: Isle of Capri Hotel Development
3. Commission Decision: Contract for New Revenue Sources Study
4. Commission Presentation: Code Enforcement/Compliance Common Problems
5. Commission Budget Workshop: Fire Assessment Fee

## **MONTH**

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**June 2017**

1. Commission Decision: License Plate Reader Contract

## MONTH

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July 2017
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1. Commission Report: Open Dumping Control Policy/Compliance Direction
2. Commission Decision: Recreation Fees
3. Commission Decision: Teen College Tour Program Funding
4. Commission Decision: East McNab Road Improvements
5. Commission Decision: Broward NEXT Comprehensive Plan Contract
6. Commission Budget Workshop: Utility Rates
7. Commission Budget Workshop: Stormwater Rates
8. Commission Budget Workshop: City Facilities Condition Assessment and Plan
9. Commission Budget Workshop: Pompano Beach Emergency Operations Center (EOC)



## MONTH

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August 2017

1. Commission Decision: Dixie/Atlantic Intersection GO Bond Package
2. Commission Report: Development Services Process/Regulations

## MONTH

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September 2017
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1. Commission Decision: ETOC Zoning Code Amendments, Rezoning
2. Commission: Community Resiliency Position
3. Commission Report/Decision: Pavement Condition
4. Commission Decision: Golf Course Improvements
5. Commission Decision: City Cultural Arts Support for Schools - Direction Confirmation
6. Commission Decision: Budget FY 18 Turf Field Study
7. Commission Decision: Amphitheater Award Contract
8. Commission Decision: Budget FY 18 Fire Assessment Fee
9. Commission Decision: Budget FY 18 Utility Rates
  - A. Water
  - B. Wastewater
  - C. Reuse

10. Commission Decision: Budget FY 18 Stormwater Rates
11. Commission Decision: Bulk Waste Collection Rates and Contract
12. Commission Decision: Budget FY 18 Funding for City Facilities Condition Assessment and Plan Development

## MONTH

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October 2017
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1. Commission Decision: New Revenues Policy
2. Commission Decision: Cultural Center Programming, Policies and Guidelines
3. Commission Report: Senior Housing Needs Assessment Report
4. Commission Decision: City Fees Structure

## MONTH

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November 2017
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1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

## MONTH

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December 2017
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1.

2.

3.

4.

5.

6.

7.

8.

9.

10.

## MONTH

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January 2018

1. Commission Decision: Approval of Amendments to FDOT/MOA (I-95 Interchange)